

**BOARD OF PSYCHOLOGY**

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**BOARD MEETING MINUTES**

**Hotel De Anza**  
**233 W. Santa Clara Street**  
**San Jose, CA 95113**  
**(408) 286-1000**

**February 6, 2004**

The open session meeting was called to order by the President, William Lew Tan at 10:06 a.m. A quorum was present and due notice had been sent to all interested parties.

**Members Present:**

William Lew Tan, President  
Jacqueline Horn, PhD, Vice-President  
Howard Adelman, PhD  
Ellen Graff, PhD  
James McGhee  
Ronald Ruff, PhD  
William Thomas, PhD

**Others Present:**

Thomas O'Connor, Executive Officer  
Jeffrey Thomas, Assistant Executive Officer  
Don Chang, Legal Counsel  
Kathy Bradbury, Administrative Services Coordinator  
Kathi Burns, Enforcement/Probation Coordinator

**Public Present:**

Liam Duffy, Center for Public Interest Law, University of San Diego  
Charles Faltz, PhD, California Psychological Association  
Allison Parelman, PhD, Los Angeles County Psychological Association  
Patricia Rose, PhD, San Diego Psychological Association

**Agenda Item #1 – Committee Meetings**

The Credentials Committee, Examination Committee, Enforcement Committee, Legislation Committee, Consumer Education Committee, and Continuing Education Committee met to discuss and formulate recommendations to the Board. The Committee meetings concluded at 11:00 a.m.

**Agenda Item #2 – SMITH, Donald K., Ph.D. – Hearing on Petition for Termination of Probation**

This matter was taken off calendar for this meeting.

### **Agenda Item #3 – STERN, Thomas D., Ph.D. – Hearing on Petition for Termination of Probation**

Administrative Law Judge Nancy Rasmussen presided. Deputy Attorney General Susan K. Meadows was present and represented the people of the State of California. Thomas D. Stern, Ph.D., was present and represented himself.

#### **February 7, 2004**

The open session meeting was called to order by the President, William Lew Tan at 8:30 a.m. A quorum was present and due notice had been sent to all interested parties.

#### **Members Present:**

William Lew Tan, President  
Jacqueline Horn, PhD, Vice-President  
Howard Adelman, PhD  
Ellen Graff, PhD  
James McGhee  
Ronald Ruff, PhD  
William Thomas, PhD

#### **Others Present:**

Thomas O'Connor, Executive Officer  
Jeffrey Thomas, Assistant Executive Officer  
Don Chang, Legal Counsel  
Kathy Bradbury, Administrative Services Coordinator  
Kathi Burns, Enforcement/Probation Coordinator

#### **Public Present:**

Liam Duffy, Center for Public Interest Law, University of San Diego  
Charles Faltz, PhD, California Psychological Association  
Allison Parelman, PhD, Los Angeles County Psychological Association  
Patricia Rose, PhD, San Diego Psychological Association

### **Agenda Item #6 - Approval of November 14 & 15, 2003 Open Session Minutes**

Dr. Thomas questioned the practice of noting in the minutes the arrival time of board members who arrive after the meeting has begun. Mr. Chang advised that meeting minutes should reflect the arrival time of board members to enable the reader to rectify the vote counts.

It was M/(Adelman)/S(Ruff)/C to approve the November 14 & 15, 2004 open session minutes.

VOTE: 7 Ayes, (Ms. Johnson and Ms. Reifman not present)

### **Agenda Item #7 - President's Report – Mr. Tan**

#### **a) Committee Assignments**

Mr. Tan addressed the requests of board members to be assigned to specific board committees. Ms. Reifman had previously requested to be taken off the Credentials Committee and to be appointed to the Legislation Committee. Ms. Reifmans' resignation from the Credentials Committee was accepted and she was appointed to the Legislation Committee. Dr. Ruff was assigned to serve on the Credentials Committee in her place. Dr.

Horn had requested to be taken off the Enforcement Committee. Mr. Tan appointed Dr. Graff to take her place on the Enforcement Committee. Mr. Tan appointed Mr. McGhee to the Continuing Education Committee and to the Consumer Education Committee.

**b) Other President's Informational Items**

None.

**Agenda Item #8 - Executive Officer's Report – Mr. O'Connor**

**a) 2005 Meeting Calendar**

Mr. O'Connor asked the board to review the draft calendar for 2005. It was M/(Ruff)/S(Horn)/C to adopt the calendar as drafted.

**b) Recent Executive Orders and Budget Update**

Mr. O'Connor summarized three of Governor Schwarzenegger's recent Executive Orders (S-2-02, S-3-03, S-4-03) and explained the effects they could have on the board's operations. The orders presented a 180-day freeze on the regulatory process on pending regulations; a freeze on hiring; and a freeze on contracting and non-essential travel.

Mr. O'Connor advised the board that the Department of Consumer Affairs (DCA) in general did not experience any negative impact in the Governor's recent budget proposal.

**c) Other Executive Officer Informational Items**

None.

**Agenda Item #9 - Legal Counsel's Report – Mr. Chang**

Mr. Chang reported that the board's regularly assigned Legal Counsel, Laura Freedman, will be back with the board at the May 2004 meeting.

**Agenda Item #10 - Regulation Update – Ms. Bradbury**

**a) Executive Order # S-2-03**

Ms. Bradbury advised that Mr. O'Connor covered in his report the details of this Executive Order and its effects of the regulatory function of the board.

**b) Other Regulation Update Informational Items**

None.

**Agenda Item #11 - Continuing Education Committee Report – Dr. Adelman**

**a) Human Diversity Work Group Update**

Dr. Adelman addressed information provided in the meeting packets. To date, the email interactions of the participants in the work group have produced an extensive outline that was included in the meeting packets. It is anticipated that by the May 2004 board meeting, the group will have produced some recommendations about what to do with the outlined information and about what further actions might be appropriate in using this information including

addressing issues regarding Consumer Education. Dr. Adelman expressed his opinion that the process is going well, the participants are very dedicated and well qualified and that additional experts have been added to the list as the process has progressed.

Dr. Thomas thanked Dr. Faltz for providing copies to the board members of the recent *California Psychologist* which focused on diversity issues.

Dr. Adelman offered that the email work group approach is a good, cost effective and practical process that the board may consider using in other applications.

**b) Requests for Exception to Continuing Education Requirements**

Dr. Adelman indicated that there were no requests for exception to the continuing education requirements to be considered at this meeting.

**c) Requests for Acceptance of Teaching and/or Practice Experience in Meeting the Spousal/Partner Abuse Training Requirement**

Dr. Adelman reviewed the list of requests. He indicated that the CE Committee recommended approval of the requests from H.L., M.F, and C.P. With regard to the request from S.S., Dr. Adelman advised that the board will need more information regarding the issue of same gender dynamics before it can make any recommendations.

It was M(Continuing Education Committee)/C to accept and approved the Continuing Education Committee's recommendations.

**d) Other Continuing Education Update Informational Items**

None.

**Agenda Item #12 - Credentials Committee Report – Dr. Horn**

**a) Review Plans for Supervised Professional Experience in Non-Mental Health Delivery Services**

Dr. Horn reviewed four requests for alternate plans for supervised professional experience in non-mental health services and advised that the committee recommended approval of the plans from N.R and K.S. Dr. Horn advised that B.C. needs to provide more information regarding specific duties before the board can make a determination. With regard to the plan submitted by M.G., the committee recommended approval of that time spent interviewing and assessing parents and supervising psychology graduate students.

It was M(Credentials Committee)/C to accept and approve the Credentials Committee's recommendations.

**b) Draft Supervision Language**

Dr. Horn referenced the draft supervision regulatory language included in the packet. The board has been refining this language with input from the public for the past two years. Dr. Horn asked staff to prepare the language for a regulation hearing at the August 2004 board meeting.

Dr. Thomas questioned the practice of requiring the primary supervisor meeting face to face with delegated supervisors in addition to meeting with supervisees. Mr. O'Connor explained that the specifics of how the primary supervisor is going to manage the entire supervisory

experience will be delineated in the “Supervision Plan” that the draft regulations require to be established prior to the beginning of the experience. The plan will document the communication between primary supervisor, delegated supervisor(s) and the trainee throughout the entire experience.

**c) Other Credentials Informational Items**

None.

**Agenda Item #13 - Examination Committee Report – Dr. Ruff**

**a) Examination Update**

Dr. Ruff reviewed the memorandum provided by Tracy Ferrel, PhD, Chief of the Department of Consumer Affairs’ Office of Examination Resources. In this memo, Dr. Ferrel summarized the internal and external reviews that are being conducted on the recent *Study of the Practice of Licensed Psychologists in the United States and Canada* performed and provided by the Professional Examination Service. Dr. Faltz of the California Psychological Association asked what the timeline is for implementation of enhancements to the supplemental examination. It is hoped that the findings of these current efforts will be completed post haste and that competency based items will be written and incorporated into the board’s supplemental examination by the end of 2004.

**b) Other Examination Informational Items**

None.

**Agenda Item #14 - Enforcement Committee Report – Ms. Burns**

**a) Enforcement Statistics**

Ms. Burns presented the most current statistical data regarding the board’s enforcement activity.

**b) Other Enforcement Informational Items**

Ms. Burns walked the board through the samples of public disclosure information screens provided in the meeting packets and highlighted how new, more detailed information about license discipline history is now provided on the board’s website license verification feature.

**Agenda Item #15 – Legislation Committee Report - Dr. Thomas**

Dr. Thomas pointed out that to date, no known bills affecting the board have been introduced. He addressed the issue that the board had discussed in past meetings: how a bill becomes a law. Dr. Thomas expressed his desire to explore ways in which the board can have an impact on bills before they are passed and become law. He asked Mr. O’Connor to contact the DCA Legislation Unit and request that they work with board staff in addressing future board-related legislation so that the board can provide input into the process. Mr. O’Connor pointed out that the board does indeed work closely with the DCA Legislation Unit and will indeed reinforce that existing cooperative working relationship. Further, Mr. O’Connor emphasized how working directly with Legislative staff on bill issues provides the board opportunity to affect legislation.

**Agenda Item #16 - Consumer Education Committee Report – Mr. Thomas**

**a) Website Statistics**

Mr. Thomas highlighted the data presented regarding the public’s use of the website.

**b) BOP Update 11**

Mr. Thomas presented the latest *BOP Update* which was published and distributed to all licensees and registrants of the board in January 2004. The focus of this eleventh *Update* is a comprehensive article on the issue of human diversity.

**c) Other Consumer Education Informational Items**

None.

**Agenda Item #17 - Public Comment**

None.

The open session meeting adjourned at 9:35 a.m.

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William Lew Tan  
President

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Date